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**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

The Democracy Service
Civic Centre 3
High Street
Huddersfield
HD1 2TG

Tel: 01484 221000

Please ask for: Penny Bunker

Email: penny.bunker@kirklees.gov.uk

Friday 21 September 2018

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Monday 1 October 2018**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Julie Stewart-Turner (Chair)

Councillor Gulfam Asif

Councillor Cahal Burke

Councillor Elizabeth Smaje

Councillor Rob Walker

Agenda

Reports or Explanatory Notes Attached

	Pages
1: Minutes of Previous Meeting	1 - 8
<p>To approve the Minutes of the meeting of the Committee held on 3 September 2018</p> <p>Contact: Penny Bunker – Governance and Democratic Engagement Manager</p> <hr/>	
2: Interests	9 - 10
<p>The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.</p> <hr/>	
3: Admission of the Public	
<p>Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.</p> <hr/>	
4: Leader of the Council Priorities	11 - 14
<p>Councillor Shabir Pandor, Leader of the Council will attend the meeting to set out his priorities for the Council for the municipal year.</p> <hr/>	

5: Ad Hoc Scrutiny Panel - Elective Home Education Progress Report 15 - 18

To consider the progress of the work of the Ad hoc Scrutiny Panel into Elective Home Education

Contact: Yolande Myers – Governance and Democratic Engagement Officer

6: Appointment of Interim Co-optee 19 - 22

To appoint an interim co-optee to the Economy and Neighbourhoods Scrutiny Panel

Contact: Carol Tague, Principal Governance and Democratic Engagement Officer

7: Forward Agenda Plan / Date of next meeting Committee meeting dates 2018/19 23 - 26

To note the forward agenda plan for the Scrutiny Committee.

To note that the next meeting of the Committee will be held on Monday 5 November 2018 starting at 9.30 a.m.

Contact: Penny Bunker, Governance & Democratic Engagement Manager. Tel: 01484 221000.

Contact Officer: Penny Bunker

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 3rd September 2018

Present: Councillor Julie Stewart-Turner (Chair)
Councillor Gulfam Asif
Councillor Cahal Burke
Councillor Elizabeth Smaje
Councillor Rob Walker

In attendance: Saf Bhuta, Head of Safeguarding and Quality
Alexia Gray, Service Manager, Domestic Abuse and
Safeguarding Partnerships

18 Minutes of Previous Meeting

RESOLVED - The Minutes of the meeting held on 16 July 2018 were agreed as a correct record.

19 Interests

No interests were declared.

20 Admission of the Public

It was agreed that all agenda items would be considered in public session.

21 Scrutiny of Crime and Disorder - Domestic Abuse

The Committee considered a presentation and report on the incidence of domestic abuse in the Kirklees District and the partnership approach to addressing the issues. Saf Bhuta, Head of Safeguarding and Quality and Alexia Gray, Service Manager Domestic and Safeguarding Partnerships attended the Committee for the discussion. The report considered by the Overview and Scrutiny Committee incorporated the following areas;

- The strategy and background information
- National picture and current position
- Prevalence
- Governance arrangements
- Budget and staffing
- Risk assessment and partnership response
- Key achievements
- Key challenges and risks

A copy of the Kirklees Domestic Abuse Strategy 'Taking Up The Challenge Towards Freedom 2015-18' was appended for information. It was noted that since its approval in 2015, the Government had strengthened legislation and statutory guidance so the Domestic Abuse Strategic Partnership was undertaking a review of the strategy based on the principles of Outcome Based Accountability.

Overview and Scrutiny Management Committee - 3 September 2018

In his presentation, Mr Bhuta indicated that nationally 26% of women and 15% of men aged 16-59 had experienced some form of domestic abuse since the age of 16. This was the equivalent of an estimated 4.3m female and 2.4m male victims. For the year ending March 2017 this indicated a 20% rise in the reporting of domestic abuse related offenses compared to the previous year. It was suggested that this was in part attributable to better identification of victims by Police and improvements in reporting practice.

In Kirklees for 2017/18 there were:

- 9649 Police incidents and crimes reported, an increase of 18.7% on the previous year
- Victim repeat rate of 45.5%
- Suspect repeat rate of 32.7%
- Child present at 26.5% of all Police call outs

Mr Bhuta continued to explain the partnership response, setting out information of the different teams and agencies involved in supporting victims and children as well as prevention work. He also outlined the similar interventions for perpetrators.

It was recognised that there was more work to do in preventative interventions which was a focus for the partnership moving forward.

Mr Bhuta outlined some of the key achievements of the Domestic Abuse Partnership which included:

- Award winning awareness raising campaigns such as 'It's Never OK'
- Expansion of the Independent Domestic Violence Advocates contract which had improved support for victims and created partnerships in areas that had previously struggled, for example Accident and Emergency. IDVA's were also attending Police callouts on Friday and Saturday evenings as part of the Police Transformation Fund
- Operation Encompass was being rolled out and schools were being notified of domestic abuse incidents/crimes from the day before where children were involved
- White Ribbon Accreditation had been awarded in 2018

The Management Committee welcomed these achievements highlighting in particular the joint working with the Police and Operation Encompass. The Committee was also pleased to note that the Home Office had been complimentary on the quality of reports and learning arising from domestic homicide reviews within the Kirklees District.

Mr Bhuta continued his presentation by outlining some of the key risks and challenges faced by the Domestic Abuse Strategic Partnership. The following were highlighted:

- The volume and breadth of the agenda. With the remit of domestic abuse being wider and prevalence and reporting rates continuing to rise there was a significant challenge in responding to the levels of demand.
- Because of resource pressures and high demand volumes it was a challenge to direct resources towards increasing preventative work

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- There continued to be a gap in the supply of perpetrator programmes until anything else is commissioned at a regional level
- Welfare reform, in particular Universal Credit had led to changes in advice concerning immigration status, impacting on benefits and the homeless and housing agendas. This particularly affected victims who had no recourse to public funds.

The Management Committee welcomed the comprehensive report and asked with the budget resource pressures in 2018 what impact this would have on the work. In response Mr Bhuta indicated that opportunities to access new funding with a focus on supporting children and accommodation for domestic abuse victims had been identified and staff were working on applications. Mr Bhuta explained that current commitments would be financed and the service would continue to investigate opportunities for short term funding.

Councillor Walker suggested that councillors would be interested in understanding in more detail the procedures around reporting domestic abuse and the different agencies operating within local areas. It was suggested that this should be provided to councillors in the form of a briefing note. It was further suggested that attendance at political group meetings would be an effective way of updating councillors.

There followed further discussions on the work in schools it was noted that Encompass was a first step and the Council was working with Leeds Council to look at extending Encompass to all education establishments.

The Committee looked in more details at the Kirklees statistical information compared with the national statistics. Mr Bhuta confirmed that there had been an increase in reporting due to the information campaigns that had been undertaken. The repeat rate remained quite high but was consistent with the national average. He acknowledged there was further development required in accessing key data and intelligence to underpin the targeting of resources in the future. It was agreed that information from health partners would be appropriate.

It was acknowledged that the work of the Independent Domestic Violence Advocates in A&E in both Dewsbury and Huddersfield Hospitals, had been very positive. It has allowed trained people to have a conversation with possible victims at the earliest opportunity. It was suggested that there was also a possible pilot for working in GP surgeries. Councillor Smaje raised the linkage to mental health issues and how a cohesive support approach was put in place. Ms Gray indicated there had been a recent conference with over 150 general practitioners in attendance to look at these issues and how through a partnership approach they might be addressed.

There followed a discussion on reporting rates and the cultural sensitivities that led to underreporting of incidents. The Committee noted that the Safer Kirklees Strategic Intelligence Assessment had provided useful geographical information, indicating that in areas of deprivation incidents rates were higher. The Management Committee continued to explore the issue of hidden victims and the groups that were particularly hard to engage. Specialist workers were required to work within certain communities to help to get a true idea of prevalence. In respect of

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preventative work it was suggested that there was a model which sought to upskill people within communities who came into regular contact with potential victims. Officers advised that a service mapping exercise would help to get an overview of the offer within Kirklees Council and look at how targeted investment might increase the balance between prevention and a reactive approach to domestic abuse incidents.

It was noted that there was an updated version of the action plan available and it was agreed that this would be circulated to members of the committee. It had been reformatted and now had a red, amber, green rating system which was reviewed regularly. Councillor Smaje asked how officers were sharing best practice and learning with other local authorities and agencies. In response it was indicated that there was a Crown Prosecution Service Panel and a Police and Crime Commissioner Panel where information was shared and fed back into organisations for clarity. The Police and Crime Commissioner Panel meetings tended to be themed with the last one being stalking and harassment. In addition the Local Domestic Abuse Strategic Partnership also undertook a robust challenge on progress and achieving targets.

The Committee was concerned about an insufficiency of perpetrator programmes and how conviction rates were being improved in courts. In response to the discussion on the work of the courts it was noted that victims had an opportunity to be supported by one of the IDVAs who could help them throughout the process in providing intensive support.

In concluding the discussion the Overview and Scrutiny Management Committee thanked Saf Bhuta and Alexia Gray for a very informative presentation and discussion of the issues and requested that the Management Committee had the opportunity to consider the revised draft strategy when it was available later in the year.

RESOLVED –

- (1) That Saf Bhuta and Alexia Gray be thanked for attending the Scrutiny Committee meeting.
- (2) That an updated version of the Domestic Abuse Strategy Action Plan be circulated to committee members.
- (3) That the draft of the revised Domestic Abuse Strategy be considered by the committee in November 2018

22 Approval of Scrutiny Work Programme

The Overview and Scrutiny Management Committee considered the final version of the proposed work programme of the Economy and Neighbourhoods Scrutiny Panel for 2018/19 municipal year. In considering the report Councillors Smaje and Burke welcomed the proposal to consider air quality and asked that the progress of proposals for air quality management areas be explored as part of the work of the Scrutiny Panel. In respect of the Hackitt review arising from the Grenfell Tower fire, Councillor Stewart-Turner asked that consideration be given to inviting partners to

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attend a Scrutiny meeting to look at the recommendations arising from the Hackitt review and how they were being addressed within the Kirklees district.

RESOLVED - That the proposed work programme for the Economy and Neighbourhoods Scrutiny Panel be approved.

23 **Appointment of Interim Co-optee**

Following the resignation of a former voluntary scrutiny co-optee on the Health and Adult Social Care Scrutiny Panel, it had been agreed that an interim co-optee be sought to complete the remainder of the municipal year, pending the recruitment of more voluntary co-optees in the autumn.

It was noted that suggestions had been sought from Healthwatch concerning individuals with appropriate experience and Lynne Keady had come forward as a proposed voluntary co-optee. Ms Keady had met with the Governance Support Officer to the Scrutiny Panel Lead Member to discuss the role and had also observed a Panel meeting.

The Management Committee agreed that Ms Keady would be a welcome scrutiny co-optee and agreed to appoint her to the Health and Adult Social Care Scrutiny Panel for the remainder of the municipal year.

RESOLVED - That Lynne Keady be appointed as a voluntary scrutiny co-optee to the Health and Adult Social Care Scrutiny Panel, subject to review at the end of the municipal year.

24 **Scrutiny Lead Member Update Reports**

The Scrutiny Committee considered updates from the Chair of Scrutiny and the 4 Scrutiny Panel Lead Members on work that had been undertaken in Scrutiny since the beginning of the new municipal year.

Councillor Stewart-Turner highlighted the early start made by panels in the new municipal year. It was also noted that the former Leader of the Council had asked that Scrutiny look at Safety Camera Partnership. Councillor Stewart-Turner felt that it was not appropriate at this time but that consideration might be given to how a restructuring of the CCTV in Kirklees might align to the long term goals for West Yorkshire.

Councillor Stewart-Turner reported on a meeting with the Head of Intelligence and Performance to begin to understand the proposed approach to corporate performance within the Council. Councillor Stewart-Turner welcomed what she had been heard and advised that the Director for Resources and the Head of Intelligence and Performance would be attending a future meeting of the management committee to set out the proposed framework.

Councillor Cahal Burke outlined the work of the Children's Scrutiny Panel which had started looking at the draft Sufficiency Strategy for meeting local demand for family settings and residential care placements within the Kirklees District.

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Councillor Burke also advised that the Elective Home Education Scrutiny Panel work was ongoing and meetings had been set up with parents and carers to gather their experiences of home educating in Kirklees.

The Children's Scrutiny Panel had received a request to assist with gathering evidence from parents with special educational needs and disabilities and meetings had been set up between the panel and parents and carers.

Councillor Burke highlighted that with the active involvement of the Cabinet Member, the Scrutiny Panel was pleased to be receiving good attendance from officers and access to information in a timely manner.

Councillor Smaje continued to outline the recent work of the Health and Adult Social Care Scrutiny Panel, highlighting in particular the feedback to Adult Services on the consultation on the Adult Care Offer. Councillor Smaje also highlighted the planned engagement activity to support the development of mental health rehabilitation and recovery services in Kirklees. This led the Panel to recommend that more work was done to ensure that engagement could be carried out with people across the whole of Kirklees and from different communities.

The Committee noted that in September the panel would be looking at diabetes in Kirklees and an update on the Kirklees Integrated Wellness Model. In September the Panel would also hold an informal workshop to look at the outcomes of the Adult Social Care Offer Consultation.

Councillor Asif updated on the work of the Corporate Scrutiny Panel which had included some excellent finance training from the section 151 officer, Eamonn Croston. Councillor Asif suggested that the training could be included as part of new councillor induction. The Scrutiny Panel had also given initial consideration to the Library Review Consultation report.

The Scrutiny Panel was scheduled to receive a progress report on the procurement project strand of the Transformation Programme. There followed a brief discussion on how social value aspects were being picked up as part of procurement and the need to ensure linkage across scrutiny panels.

Councillor Walker advised that the panel meeting in July had looked at the draft Housing Policy and the Housing Allocations Policy to ensure that policies were robust and meeting the needs of the residents of Kirklees. Members of the panel had agreed to participate in the Council group that would be undertaking a review of the Open Age Policy and the Local Lettings Framework. In addition the panel had agreed to look at and monitor the implications for the Council of the findings of the Hackitt Review into building regulations and fire safety.

RESOLVED - That the Panel Lead Members and Chair of Scrutiny update reports on the progress of scrutiny work, be received and noted.

25 Forward Agenda Plan / Date of next meeting Committee meeting dates 2018/19
The Management Committee noted the forward agenda plan including issues identified during the course of the meeting to be incorporated. It was also noted that

Overview and Scrutiny Management Committee - 3 September 2018

the next meeting of the Committee would be held on Monday 1 October 2018 at 10.00am.

RESOLVED -

- (1) That the OSMC consider the first draft of the refreshed Domestic Abuse Strategy in November 2018.
- (2) That the Committee consider a draft of the Cohesion Strategy at its meeting on March 2019.
- (3) That a copy of the CCTV feasibility report be circulated to members of the Committee
- (4) That as part of the January update on crime and disorder, the approach to CCTV be considered.

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KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.



Cllr Shabir Pandor

Overview & Scrutiny Management Committee
1st October 2018



Leader Priorities

Devolution

A deal for Yorkshire

Inclusion and diversity

Membership of Intercultural Cities programme

Inclusive growth

Commissioned CLES

Increase in apprentice pay



Leader Priorities

New Leisure Centre

New £13m facility in Spen Valley

Town Centre Regeneration – Dewsbury and Huddersfield

Immediate improvements to the public realm

Future masterplanning

Delivery of the housing element of the Local Plan

10,000 new homes in the next 5 years



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Name of meeting: Overview and Scrutiny Management Committee

Date: 1st October 2018

Title of report: Update on Elective Home Education Ad-hoc Scrutiny Panel

Purpose of report

To provide an update on the work being done by the ad-hoc scrutiny panel in relation to Elective Home Education, and to outline work still to be completed.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not Applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not Applicable
The Decision - Is it eligible for call in by Scrutiny?	Not Applicable
Date signed off by Strategic Director & name Is it also signed off by the Service Director for Finance IT and Transactional Services? Is it also signed off by the Service Director for Legal Governance and Commissioning Support?	Julie Muscroft 20.09.2018
Cabinet member portfolio	Cllr Masood Ahmed

Electoral wards affected: All

Ward councillors consulted: Not applicable

Public or private: Public

1. Summary

- 1.1 In July 2017, the Director of Children's Services met with the Chair of the Children's Scrutiny Panel, and requested that Elective Home Education be added to the panel's work programme for the 2017-18 municipal year. Following consideration at the Children's Scrutiny Panel meeting on 6th November 2017, the Overview and Scrutiny Management Committee subsequently agreed that an ad-hoc scrutiny panel be formed to consider the issue.
- 1.2 Elective home education (EHE) is the term used by the Department for Education (DFE) to describe parents' decisions to provide education for their children at home instead of sending them to school. This is different to home tuition provided by a Local Authority, or education provided by a Local Authority other than at a school.
- 1.3 The Panel began by developing an understanding of why some parents and carers choose to home educate. The Panel has heard that the reasons for deciding on this approach are many, as are the styles of education undertaken. For a significant number of families it is a decision based on their philosophical, spiritual or religious outlook, for others it is to meet the specific needs of a child or children. However, the Panel was informed that some parents have reported that an issue at school has led to their consideration of electively home educating their child.
- 1.4 The Panel was advised that schools are not required to give detailed information as to why a child would be taken off roll from their school. Therefore, officers often only have limited information as to what may have happened to influence a parent's choice to electively home educate. Although contact is always made with parents following a child being taken off roll, parents are not obliged to take up the offer of a meeting.
- 1.5 The Panel has concerns about the practice of removing children off a school roll in order to protect schools' performance results, often called "off-rolling". In Kirklees, the highest number of electively home educated children is in the Key Stage 4 cohort, and the Panel will continue to explore some of the reasons behind this. The Panel are concerned about children's progression onto further education and employment, and will be talking to parents about their experiences of off-rolling.
- 1.6 Numbers of electively home educated children in Kirklees vary and change on a frequent basis. This is for a variety of reasons. Some children move out of the area and others return to school education. In addition there are children that are being educated at home that the council may not be aware of, as it is not a legal requirement to register. For the academic year 2017-18, approximately 450 children were registered as being electively home educated for either all of part of the academic year. At the start of September 2018 around 300 children were known to be home educated.
- 1.7 The Panel has been informed that there is currently no facility in Kirklees for children who are electively home educated to take their GCSE's should they wish to do so (it is not a requirement of children who are electively home educated to sit any exams). This is an area that will be explored further by the Panel.

2. Information required to take a decision

A decision is not required, however the ad-hoc panel may make recommendations to the Cabinet member for Learning and Aspiration following the conclusion of the investigation.

3. **Implications for the Council**

3.1 **Early Intervention and Prevention (EIP)**

As part of the current review the introduction of an early help strategy will be considered.

3.2 **Economic Resilience (ER)**

N/A

3.3 **Improving Outcomes for Children**

3.3.1 The Panel would like to ensure the best possible offer for children who are electively home educated. The panel will continue to scrutinise the Local Authority's responsibilities and offer for electively home educated children.

3.4 **Reducing demand of services**

3.4.1 The work of the Panel is informing the proposed future arrangement for the local authorities approach.

3.5 **Other (eg Legal/Financial or Human Resources)**

3.5.1 The Home Education (Duty of Local Authorities) Bill completed its House of Lords stages on 24th July 2018 and was presented to the House of Commons on the same date. The second reading is at the House of Commons on 26th October 2018. Details of the Home Education Bill can be found at:-

<https://services.parliament.uk/bills/2017-19/homeeducationdutyoflocalauthorities.html>

3.5.2 Should the Home Education (Duty of Local Authorities) Bill gain Royal Ascent, this will increase the duty of the Local Authority and will have financial implications on the service.

4. **Consultees and their opinions**

N/A

5. **Next steps**

5.1 The Panel will meet with parents and carers of electively home educated children at 2 drop-in events set up in September. The panel are also keen to speak to those who have previously home educated, or who were home educated themselves, to explore the educational and employment outcomes.

5.2 The Panel will meet a number of other witnesses to gather information including:-

- A leading elective home education expert
- Other local authorities in the area, to consider their offer for elective home educators
- Parents of those local authorities mentioned above to explore their experiences
- Head Teachers forums (primary, secondary and special schools)

6. **Officer recommendations and reasons**

That the Management Committee note the work of the ad-hoc scrutiny panel to date, and supports the approach outlined in section 5.

7. **Cabinet portfolio holder's recommendations**

N/A

8. **Contact officer**

Yolande Myers, Governance & Democratic Engagement Officer
01484 221000 e-mail Yolande.myers@kirklees.gov.uk

9. **Background Papers and History of Decisions**

Elective Home Education – Terms of Reference

10. **Service Director responsible**

Julie Muscroft, Service Director, Legal Governance and Monitoring



Name of meeting: Overview and Scrutiny Management Committee

Date: 1 October 2018

Title of report: Appointment of a new Voluntary Co-optee

Purpose of report:

To ask the Overview and Scrutiny Management Committee (OSMC) to formally appoint a new Scrutiny Voluntary Co-optee to the Economy and Neighbourhoods Scrutiny Panel.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	No
The Decision - Is it eligible for call in by Scrutiny?	No
Date signed off by <u>Director</u> & name	N/A
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	N/A
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	N/A
Cabinet member portfolio	<ul style="list-style-type: none"> • Councillor Peter McBride, Economy • Councillor Naheed Mather, Communities and Environment

Electoral wards affected: N/A

Ward councillors consulted: N/A

Public or private: Public

1. **Summary**

- 1.1 The Economy and Neighbourhoods Scrutiny Panel has a wide ranging and demanding work programme that covers many aspects of work undertaken by the Council.
- 1.2 The volume of work covered by the Panel requires input and support from all members of the Panel and the complexity of the issues can be extremely demanding.
- 1.4 Although plans are being developed to undertake a full co-optee recruitment exercise later this municipal year, it has been agreed that due to the demands of the Panel's work programme, an interim appointment is brought forward as a priority.
- 1.5 It is been proposed that Andrew Bird be appointed on an interim basis for the remainder of the municipal year.
- 1.6 Andrew has relevant background experience which is pertinent to the work of the Economy and Neighbourhoods Scrutiny Panel.
- 1.7 Andrew observed the September Panel meeting and has met with Cllr Walker to discuss in more detail the role of a scrutiny co-optee and the work of the Panel. The meeting was productive and it was felt that Andrew would be able to provide a positive contribution to the Panel.
- 1.8 Following consultation with Cllr Walker, it is recommended that Andrew Bird is offered a place as a Voluntary Co-optee on the Economy and Neighbourhoods Scrutiny Panel for the remainder of the municipal year.
- 1.9 It is also recommended that Andrew is subject to the completion of the co-optee code of conduct form and the satisfactory completion of a six month probationary period. This will be assessed by OSMC in consultation with the Lead Member of the Panel and the Governance and Democratic Engagement Manager.

2. **Information required to take a decision**

As outlined in section 1.

3. **Implications for the Council**

Section 4 of the Overview and Scrutiny Procedure Rules states that the Overview and Scrutiny Management Committee will agree the appointment of non-voting co-optees for Committee or panels.

4. **Consultees and their opinions**

Cllr Walker has considered the suitability of Andrew Bird and is recommending that he be appointed to the Economy and Neighbourhoods Scrutiny Panel subject to signing the Co-optee Code of Conduct.

5. **Next steps**

Following the appointment, Andrew will be asked to sign the Code of Conduct. Support and training on the scrutiny function will be provided concurrently with his involvement with the Panel.

6. **Officer recommendations and reasons**

That OSMC formally appoint Andrew Bird to the Economy and Neighbourhoods Scrutiny Panel subject to the conditions laid out in **paragraph 1.9**.

7. **Cabinet portfolio holder's recommendations**

N/A

8. **Contact officer**

Carol Tague, Principal Governance and Democratic Engagement Officer
Tel: 01484 221000 Email: carol.tague@kirklees.gov.uk

9. **Background Papers and History of Decisions**

N/A

10. **Service Director responsible**

Julie Muscroft, Legal, Governance & Commissioning

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OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – AGENDA PLAN – 2018/19

Date of Meeting	Item / Lead Officer	Comments
15 June 2018	Way of working 2018/19 - Penny Bunker Appointment / Allocation of Co-optees – Penny Bunker Re-establishment of Ad Hoc Scrutiny Panel - Penny Bunker Draft Scrutiny Work Programme – Penny Bunker Scrutiny Communications - Penny Bunker	
16 July 2018 11.00 Informal meeting Meeting Room 4	Overview of Transformation Programme (David Hamilton) 10 .00 Scrutiny Panel Work programmes (Panel Lead Members) Informal: Action Log Scrutiny communication Inclusion and Diversity - Year 2 David Bundy	
3 September 2018 <u>9.30 start</u> <u>Council Chamber</u>	Informal meeting: Play Strategy – An update on progress (Rob Dalby) 9.30 a.m. Pre Scrutiny workshop - Cohesion and Integration Strategy 10.00 – 11.00 Action Log Scrutiny Comms / Plans for Council Public meeting: 11.00 a.m. Crime and Disorder – Domestic Abuse – to consider the issue of domestic abuse in Kirklees and the partnership approach to tackling the issue. Panel Lead Member Reports Appointment of interim Co-optee Approval of Economy and Neighbourhoods Work programme	
1 October 2018	10.00 – Transformation Programme Update	D Hamilton

<p>10.00 a.m.</p> <p>Council Chamber</p>	<p>10.45 – Leader of the Council Priorities</p> <p>Ad Hoc Panel progress report</p> <p>Appointment of Interim Co-optee – Economy and Neighbourhoods Panel</p> <p>Informal:</p> <p>11.15 Draft 5 year Flood Risk Management Plan - Including Update on community and member engagement Action Log Scrutiny Comms</p>	<p>Cllr Pandor</p> <p>Yolande Myers / Cllr Burke</p> <p>Carol Tague</p> <p>Tom Ghee (Cllr McBride)</p>
<p>5 November 2018</p> <p><u>9.30 START</u></p> <p>Council Chamber</p>	<p>9.30 Inclusion and Diversity Update</p> <p>10.15 Refresh of Domestic Abuse Strategy (Pre- Scrutiny) (TBC)</p> <p>11.00 Introduction to new approach to Corporate Performance</p> <p>Informal:</p> <p>Action Log Scrutiny Comms</p>	<p>David Bundy / Naz Parkar</p> <p>Saf Bhuta / Alexia Gray</p> <p>Mike Henry / Rachel Spencer Henshall</p>
<p>7 January 2018</p>	<p>10.00 Crime and Disorder (meeting 2) - Annual Crime and Disorder Partnership Plan - Update on CCTV operation in Kirklees</p> <p>11.00 Q2 Corporate Performance – to determine scrutiny approach moving forward</p> <p>Lead Member Reports</p>	<p>Carol Gilchrist</p> <p>Mike Henry</p>

	<p>Informal:</p> <p>KAL Commission (pre scrutiny) Action Log Scrutiny Communications</p>	Adele Poppleton
4 March 2019	<p>10.00 Regional Update</p> <p>11.00 Flood Risk Management Update</p> <p>Informal:</p> <p>Draft Cohesion Strategy (Pre-Scrutiny) (11.30) Action Log Scrutiny Communications</p>	<p>Kate McNicholas / Nick Howe Cllr Light and Cllr Pandor</p> <p>Tom Ghee</p> <p>Carol Gilchrist / Ali Amla</p>
15 April 2019	<p>Lead Member Reports (incl end of year highlights)</p> <p>Annual Report / Communications</p>	

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